

1. Apologies for absence:

Committee: Terri Foggin (Matchday Secretary); Bridget O'Leary (Website Administrator)

Clubs: Croydon & Old Whitgiftian; London Edwardians

2. Matters Arising:

- Improper use of club contact details: reported by Oxted as perhaps originating from information published on the SHALL website but it has subsequently been found that the information was available on Oxted's own website. Information was sent out to the clubs when this was initially reported but no other incidents have since been reported. Bridget O'Leary offered to remove all club contact details from the SHALL website leaving just the links to the clubs' own websites but after a short discussion, it was agreed that this was unnecessary.
- Website enhancement: Bridget O'Leary has suggested that she could add a map of Surrey to the website showing the location of all the clubs with links so that potential players could look for and contact their nearest club more easily. This possibility was welcomed by everyone.
- Missing Nominated Player List: Wanderers have failed to provide a list of their 1st XI players from South League who are not eligible to play in the Surrey League. The Wanderers representatives explained that the players had been starred on FixturesLive but they hadn't realised that an email containing the list needed to be sent to the Results Secretary but confirmed that they would ensure this was done straight away. All other affected clubs had already complied with the requirement.
- Match Report Form issues:
 - Missing Forms - must still be sent in to the Results Secretary even if a fine has already been levied for them not being received on time or the team risks a points penalty.
 - Do not send Match Report Forms by registered post - you will be fined if you do. If you want to ensure that there is a record that you sent it then scan and email it and retain a copy of the sent email in your outbox/sent mail folder.
 - Fines will be levied if Match Report Forms are not fully completed - the header requires the division, date, venue, time, team names; all players must have a number or GK; the form must be signed by both captains & both umpires; the scoreline is required.
 - Match Report Forms must be filled in by both teams before the game and be available for the umpires or either team to consult during or after the game should an issue arise (eg. querying a player's and matching them with a name based on their shirt number)
 - Marking on the Match Report Form if a player is playing their 2nd game of the weekend
- Match Details Confirmation:
If you change the details of a match, please contact the team concerned directly rather than relying on them having an alert set on FixturesLive. This is especially important if you wish to radically change any of the match details and the date is not very far off.

- Correspondence with the League:

Please ensure that you include a reference to the division, team, date of the incident in any correspondence you send to any of the League Committee as it is quite time consuming to try to work out that information from your name!

- Teams that have withdrawn from the League:

Guildford 3 (Div 5); Croydon & Old Whitgiftian 3 (Div 10); Addiscombe 3 (Div 11)

- Clubs with new teams looking for friendly matches:

Spencer Sapphires; EUHC Gamblers; Wanderers; Purley Walcountians

- Fines:

Angela Durnin reported that 15 fines have so far been levied and that she contacts the team captains concerned directly. Any outstanding payment cheques should be sent to her.

3. Any Other Business:

- Barnes asked about the benching rules: explained that benching is for junior development only and is where an under 18 is allowed to be a substitute for a team in either South or National League and still play in a Surrey League team. There is no benching within the Surrey League. If a junior does bench for a higher team and plays in a Surrey League game then that should be indicated on the Surrey Match Report Form.
- A question was raised about whether there was a Surrey indoor league running but nobody knew the answer to that
- It was noted that the link to the Captain's Guidelines on the SHALL website was not working so this is to be reported to Bridget
- Request made that the Secretary send out the link to the SHALL website Documents page with the minutes so that this can be forwarded to the captains by their club representative
- Horley made a plea for players - if any clubs have too many players then direct people to Horley as they will get to play

4. Date of next meeting

Monday 27th January at 8pm - venue to be confirmed but will try to get somewhere close to public transport.

Club attendees:

Club	Representative
Bank of England	Nicky Parry-Jones
Barnes Hounslow Ealing	Sarah Perfect
Berrylands	Sarah Candy
Cheam	Lois Hare
Cranleigh	Katrina & Johanna Edgington
Epsom	Natalia Anda
Horley	Amy Matthews & Lauren Dunstan
Leatherhead	Liz Aeissame & Steph Woodman
London Wayfarers	Angela Durnin
Merton	Tracy Frazer
Mid Surrey	Nicky James
Old Georgians	Sushila Sathiaraj
Old Kingstonian	Sarah Dearson
Purley Walcountians	Kimberley Allen
Reigate Priory	Janet Slater
Sunbury & Walton Hawks	Nicky McAndrew
Surrey Spartans	Lowell Lewis
Tulse Hill & Dulwich	Marilyn Walker
Wanderers	Sally Crooks & Abby Mercer
Wimbledon	Deborah Lewis & Julie Quester