

## SHALL AGM Minutes 2011

### Minutes of the Annual General Meeting of the Surrey Hockey Association Ladies' League held on Monday, 9<sup>th</sup> May 2011 at Barnes Hockey Club

Committee Attending: Sue Strachan (Results Secretary); Janet Slater (Secretary); Mel Cassel (Matchday Secretary); Liz Aiessame (Registrations Secretary); Bridget O'Leary (Website Administrator)

Apologies: Marilyn Walker (Chairman); London Academicals;

The meeting was opened at 8pm by the Results Secretary, Sue Strachan, in the absence of the Chairman, Marilyn Walker.

1. Presentation of trophies to Division Champions:

- Premier – Surbiton 2
- Division 1 – Guildford 2
- Division 2 – Old Cranleighans
- Division 3 – Surbiton 4
- Division 4 – Wimbledon 3
- Division 5 – London Wayfarers 4
- Division 6 – Mitcham 1
- Division 7 – Old Freeman's (not collected)
- Division 8 – London Academicals 2 (not collected)
- Division 9 – London Wayfarers 6
- Division 10 – Spencer 6

2. Umpiring in Surrey – discussion with Chris Jenkins, SHUA Chairman

Chris firstly acknowledged that the number of umpire appointments to ladies games in Surrey has been reducing almost to nothing since the merger of the men's and ladies umpire associations. He suggested that, to increase the chances of getting appointed umpires, clubs schedule ladies' games after a men's game that will get appointed umpires. The Secretary responded that, having tried this approach for the last 3 seasons, it had resulted in a minimal number of appointments as the umpires were usually unwilling to umpire a second ladies' match after the men's game.

Chris then expressed the desire of the SHUA to help and encourage umpiring of ladies hockey in Surrey and to raise the general standard of umpiring in the county. He asked for feedback on what would help encourage that and why people thought there was a shortage of umpires for ladies matches. Reasons expressed from the floor were: lack of confidence; fear of verbal abuse from players; desire to play rather than umpire and difficulty involved in doing both; lack of opportunity to try umpiring with help/coaching; short notice for level 1 umpiring courses.

Chris advised that, as well as details of umpiring courses being sent out to clubs, they are posted on the SHUA website – Action for Bridget (Website Administrator) will liaise to get a link set up on the League website.

A general discussion was held about areas of difficulty but the main issue seemed to be that there is very little coaching available unless someone has completed their Level 1 practical assessment when the area of greatest need is before the practical assessment. In response, Chris suggested that it might be possible for clubs or individuals to link up with appointed umpires allocated to a local game who might be willing to give up some time to provide informal coaching or support to less experienced umpires. Sue (Results Secretary) advised the meeting that the agenda contained a proposal for a new Committee position of Umpire Liaison Officer so suggested that this was one area the new role holder could be involved in. Sue Strachan thanked Chris Jenkins for his time.

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### 3. Proposed Rule Changes:

- Rule 3 (Management):
  - 3.1 – Add Umpire Liaison to list of officers;
  - 3.5(c) – Add presentation of trophies to business of Fixtures Meeting/AGM
- Rule 4 (Player Eligibility):
  - 4.1- Guidance clarified;
  - 4.4 – Substitute Results Secretary for Registrations secretary for player nominations and set deadline to first League match
- Rule 5 (Match Arrangements):
  - 5.6 – Guidance added
  - 5.9 – Remove text requiring goalkeeper to be properly kitted out for game to take place
- Rule 6 (Postponements):
  - 6.3 – Amend requirement for replay of postponed matches to first available slip date and notification of new match details to go to Matchday Secretary instead of Results Secretary.

Concern was expressed that clubs may not be able to provide a pitch for the next slip date but the Matchday Secretary reassured the meeting that as this meant the date was not available, the rule would not be contravened by moving the replay date out to the next slip date. Clubs were reminded that they did need to contact the Matchday Secretary if this situation arose just to confirm the reason for the delay.
- Rule 7 (Notification of Match Results):
  - 7.3 – Guidance amended to remove emailed Word document as allowed way of sending Match Report Form – must be posted or scanned

There was some discussion about this proposal with one club expressing concern that their captains did not have scanners and that posted forms had not arrived on more than one occasion. In response, the Secretary stated that it was not necessary for the captain to scan the form – the task could be delegated to someone else in the club who did have access to a scanner. Also, it was highly unlikely that post would go astray but perhaps use a different post box if they were concerned as the incidence of forms being lost in the post is negligible across the League.
- Rule 9 (Penalties):
  - 9.1 – Add text to specify adjustment of goal difference for conceded games at the end of the season if this makes a difference to promotion/relegation.

This would only be applied if the team conceding the game had a negative goal difference greater than 1-0 otherwise the 1-0 default scoreline would stand
  - 9.5 – Specify £50 fine cap per team per weekend
  - 9.6 – Amend when fines must be paid by and penalties for non-compliance

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- Rule 11 (Conduct):

11.1 – Amend so that League Committee is first level of decision making and appeal is to League Meeting

11.4 – No longer require green cards to be noted on Match Report Form

The Secretary warned the meeting that next season would see the introduction on the Match Report Form of a code indicating the reason for the suspension (eg. Y1 might mean Yellow card for violent conduct). Details will be included in the updated Guidance to Captains document that will be sent out at the start of the season.

There was no opposition to any of the individual changes so Sue Strachan asked for the proposals to be approved en bloc. Proposed by Carolyn Llewellyn (Surbiton), seconded by Lindsay Crabb (Wanderers) and carried unanimously.

#### 4. Election of Officers

No external nominations were received so the following Committee nominations were voted for en bloc:

Chairperson – Marilyn Walker (Tulse Hill & Dulwich)  
Secretary - Janet Slater (Reigate Priory)  
Matchday Secretary - Mel Cassel (London Edwardians)  
Results Secretary – Nicky Parry-Jones (Bank of England)  
Registrations Secretary - Liz Aiessame (Leatherhead)  
Website Administrator – Bridget O’Leary (Mitcham)  
Umpire Liaison Officer – Philip Pagels (London Edwardians)  
General Committee – Angela Durning (London Wayfarers)

Proposed by Linda Beere (Thames Valley), seconded by Rachel Wookey (EUHC Gamblers) and carried unanimously.

Sue Strachan stood down from the Committee after her second spell in the role of Results Secretary; her hard work and commitment to the role this season has been an inspiration and was much appreciated by the rest of the Committee.

#### 5. Player Registration – New system

The Secretary advised the meeting that the League would be using the new FixturesLive Player Registration system that is available from later this month. It differs from the current system in that it is chargeable (£300 pa normally although Sue Ogden from Leatherhead has negotiated a staged discount for the League for which she was thanked) and registration is at team rather than club level. It is possible for all players to be registered against the club’s 1<sup>st</sup> XI and flagged as available to other teams as the League does not require registration at team level. It is also possible to transfer all currently registered players en bloc so clubs were encouraged to de-register anyone who no longer plays for them so that they only transfer current players onto the new system.

#### 6. 2011-12 divisions & league dates

24 September

1, 8 & 15 October

Slip Date 1: 22 Oct (1<sup>st</sup> weekend of half term)

29 October

5, 12, 19 & 26 November

3 December

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Slip Dates 2 & 3: 10, 17 December

Slip Date 4 & 5: 7 & 14 January

21 & 28 January

4 & 11 February

Slip Date 6: 18 February (1<sup>st</sup> weekend of half term)

Slip Date 7: 25 February (2<sup>nd</sup> weekend of half term)

3, 10, 17, 24 March

Slip Date 8: 31 March

The Matchday Secretary, Mel Cassel, advised clubs to let her know by the end of May if they wanted her to switch home and away fixtures. After the end of May, it is up to clubs to arrange switched venues themselves with their opposition and to update FixturesLive. Please let copy Mel in on the confirmation of the change so that she is aware of what changes are being made. Any change to the date of a fixture must be agreed by the Matchday Secretary.

### 7. 2011-2012 League Meetings

Meeting dates are yet to be decided but the first meeting will be held at Old Freeman's clubhouse in Ashted Park, Ashted.

Other clubs that have volunteered to host a meeting next season are:

- Cheam
- Old Cranleighans
- Bank of England
- Richmond

### 8. Any Other Business

#### i) Outstanding Fines:

Email reminders were sent to all clubs with outstanding fines on the website that the fines would double if not paid by the AGM. The following clubs have not paid their outstanding fines: Horley.

#### ii) AGM/Fixture Meeting non-attendance fines

A final reminder was issued to the meeting to register their club's attendance as clubs not attending will incur a fine. The following clubs did not sign the register: Camberley & Farnborough; Horley; London Academicals; Old Freeman's; Old Kinstonian; Surrey Spartans

### 9. Date & venue of next meeting:

To be decided

Meeting closed at 9.10pm

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### Club representatives present

Club	Representative
Addiscombe	Sarah Shakespeare
Bank of England	Nicky Parry-Jones; Caroline Newsholme
Barnes Hounslow Ealing	Sonia Goute; Frances Feehan; Claudia Coe
Berrylands	Sarah Candy; Teresa Parke
Byfleet Ramblers	Alan Yolland; Paul Bassam
Cheam	Michele Quayle; Sarah Trinder
Cranleigh	Joanna Lane
Croydon	Becky Forshaw
Epsom	Karen Stockbridge
EUHC Gamblers	Rachel Wookey; Simon Johnston
Guildford	Karen Atkinson
Kenley SP	Hannah Bennett; Clare Worley
Leatherhead	Liz Aeissame; Sue Ogden
London Edwardians	Mel Cassell; Philip Pagels
London Wayfarers	Suze Hinchcliffe; Jen Locke; Emma Frost
Merton	Yee-Ean Ong
Mid Surrey	Sally Paul; Anna Dart
Mitcham	Emma Hau; John Hills; Rachel Oakenshott; Bridget O'Leary
Old Cranleighans	Emma Varley
Old Georgians	Sushila Sathiaraj; Will Melville
Oxted	Julia Axcell
Purley Walcountians	Jane Hallett
Reigate Priory	Janet Slater
Richmond	Fiona McFarlane; Claire Johnson
Spencer	Sandra Forbes
Sunbury & Walton Hawks	Nicky McAndrew
Surbiton	Carolyn Llewellyn
Thames Valley	Linda Beere; Freda Madden
Wanderers	Amanda Pow; Lindsay Crabb
Wimbledon	Helen Warden
Woking	Sue Strachan; Vicky Derman

### Non-member clubs present

Maori Vamps	Jane Taylor
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